



PO Box 983
Wilbraham, MA 01095-0983

www.Excell.Net (413) 599-0399 Sales@Excell.Net

Setting up Email Account in Entourage *for customers using mail.excell.net/mail.excell.net email settings*

On the Entourage menu, click Account Settings.

Click the arrow next to New, and then click Mail.

If you see the Account Setup Assistant, click Configure Account Manually.

Tip The Account Setup Assistant in Entourage can automatically configure some types of e-mail accounts; for more information, see Set up an e-mail account automatically.

In the Account type pop-up menu, click POP, and then click OK.

On the Account Settings tab, in the Account name box, type the name that you want to use to refer to this account in Entourage. (email address, name, etc.)

Under Personal Information, type the name and the e-mail address that you want to use.

The name that you type appears in the "From" field of mail messages that you send from the account.

Under Receiving mail, type the account details that your e-mail service provided to you.

- Account ID: your full email address
- POP Server: mail.excell.net
- Password: enter the password assigned to your email account

Under Sending mail, in the SMTP server box, enter: mail.excell.net

To set options for authentication, choose "click here for advanced sending options", and then check the box next to "SMTP server requires authentication". Select: "Use same settings as incoming mail server".

To set signature, header, and server options, click the Options tab, and then choose the options that you want.

Click Ok

To configure authenticated SMTP in Entourage:

- From the Tools menu, select "Accounts."
- Double-click your Mail account
- Click on the "Click here for advanced sending options" button.
- Check the box next to "SMTP server requires authentication."
- Select the radio button next to "Use same settings as incoming mail server."
- Click the OK button